

Civil Process

All service fees will be a flat fee of \$36.00 per service address. Any additional document(s) at same address will be an additional \$30.00 each. The fees must be sent with the document(s) to be served. In addition, please include a self-addressed, stamped envelope to mail back the return of service. The service fees must be in the form of a personal check, cashier's check, money order, a check from a Circuit Clerk's Office or law firm. We will accept cash in the exact amount. We also accept credit or debit card. If you are paying by credit or debit card there is a third party convenience fee collected by our credit card vendor in the amounts of \$0.00-\$50.00=\$2.00 or \$50.01-&Up=4.0% added on the amount due. The Camden County Sheriff's Office does not receive any of these fees. Please note the person using the card must be the owner of the credit or debit card.

Please mail documents and make checks payable to: Camden County Sheriff's Office, Attn: Civil Process Division, 1 Court Circle, Suite 13, Camdenton, Missouri 65020.

If you have any questions, please contact Meredith Shook, Civil Process Clerk at (573) 346-2243 x1266 or m.shook@camdenso-mo.us or Tonia Bailey, Records Supervisor at (573) 346-2243 x1238 or t.bailey@camdenso-mo.us.